BRAVA HOMEKEEPER

COSTA BRAVA · ALT EMPORDÀ

ILLUSTRATIVE EXAMPLE · FICTIONAL PROPERTY

Property check report

Reference DEMO-01 · Maintenance visit of up to 30 minutes

Access and locks	Visual check of accessible doors and windows. No obvious issues observed.
Ventilation and utilities	Ventilation where appropriate. Basic accessible water and electricity checks.
Damp and leaks	Example issue: a visible damp mark beside a window. The owner is informed and asked for authorisation before any professional visit is arranged.
Post and outdoor areas	Post collected. Visual outdoor check and light watering of agreed pots within the visit time.
Securing the home and follow-up	Locks checked. Summary sent to the owner; any additional work is agreed separately.

For a real visit, relevant photographs of the checks and any observed issues accompany the report.

> Sample document only: this does not describe a real visit, client or property. All observations are fictional. A visual check is not a technical inspection and does not certify the condition of the property's systems.

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